

INSTRUCTIONS FOR FILLING OUT FORM

1. Print, fill out and return to the Franklin County District Court:

a. In person to the Franklin County Clerk of District Court office:

**Franklin County District Court Building
301 S. Main
Ottawa, Kansas 66067**

b. By Fax: **785-242-5970**

c. By Mail:

**Franklin County District Court
PO Box 637
Ottawa, Kansas 66067**

District Court Office Phone Number: **785-242-6000**

IN THE DISTRICT COURT OF FRANKLIN COUNTY, KANSAS

STATE OF KANSAS, Plaintiff,

Case/traffic ticket No. _____

Vs.

_____, Defendant.

Self-Represented Request for Traffic Trial

I, _____, request a trial before a judge.

I plead **NOT Guilty** to the charge of: _____.

I plead **NOT Guilty** to the charge of: _____.

I plead **NOT Guilty** to the charge of: _____.

I plead **NOT Guilty** to the charge of: _____.

Signed

Date

Please Print:

Name as it appears on Traffic Ticket

Address

City, State, Zip

Telephone Number