

*Members of the public wishing to speak during Public Comment or on Items of Business must register with the County Clerk prior to the beginning of the meeting.*

## **AGENDA**

### **BOARD OF FRANKLIN COUNTY COMMISSIONERS Wednesday, June 1, 2016 | Immediately following the Study Session**

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#### **TO BE HELD IN THE ANNEX COMMISSION CHAMBERS**

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**A. CALL TO ORDER**

**B. ROLL CALL:**

Waymire    Howard    Dunn    Harris    Renoud

**C. PLEDGE OF ALLEGIANCE**

**D. INVOCATION:**

1. Invocation Led By Pastor Aaron Harshaw, Grace Gospel Church, Ottawa.

**E. CORRESPONDENCE & ORGANIZATIONAL BUSINESS**

**F. PUBLIC COMMENT:**

A citizen desiring to speak on an item not on the agenda may do so at this time. Discussion is limited to five minutes and the Commission will not take action or discuss items at this time. Discussion should be limited to matters of County Commission business and public comment is not permitted in regard to personnel matters or on pending legal matters. Items introduced under '**Public Comment**' may become agenda items at a later date.

**G. CONSENT AGENDA:**

Items listed on the '**Consent Agenda**' are considered routine and shall be enacted by one motion of the Board of Commissioners with no separate discussion. If separate discussion is desired by a member of the Governing Body, that item may be removed from the '**Consent Agenda**' and placed on the regular agenda '**Items of Business.**'

1. Consider And Approve Franklin County Minutes For May 25, 2016.
2. Consider And Approve Claim Vouchers And Tax Change Orders.
3. Consider And Approve The Salt Bid To Central Salt, LLC In The Amount Of \$13,907.50. James M. Haag, Jr., Public Works Director

Documents:

[2016 0601~award salt bid to central salt.pdf](#)  
[salt bid to central salt.pdf](#)

#### **H. ITEMS OF BUSINESS:**

1. Consider And Approve Replacement Vehicle Purchase. Ethel Wallace, Juvenile Detention Director

Documents:

[20160601 ~ juvenile vehicle purchase.pdf](#)  
[20160601 ~ juvenile detention vehicle purchase request.pdf](#)

2. Review And Discussion Of 2015 Annual Audit Findings. Rodney Burns Of Schlotterbeck And Burns

Documents:

[2016 0601 2015 audit review.pdf](#)

3. Consider 1.5 Percent COLA To Be Effective On The June 21, 2016 Paycheck For The Franklin County Employees. Jon Holmes, Administrator

Documents:

[2016 0601 cola increase.pdf](#)

#### **I. STAFF REPORTS**

#### **J. COMMISSIONER COMMENTS AND BOARD REPORTS**

#### **K. CONSIDER A MOTION FOR ADJOURNMENT**

#### **L. INFORMATION AND ANNOUNCEMENTS:**

##### 1. UpComing Events

- Commission Meeting on June 8, 2016 at 8:30 A.M.
- Commission Study Session on June 13, 2016 at 8:30 A.M.
- Commission Meeting on June 15, 2016 at 8:30 A.M.
- Joint City/County/School Board Luncheon on June 15, 2016 at Franklin County Commission Chambers at Noon.
- Commission Meeting on June 22, 2016 at 8:30 A.M.
- Commission Study Session on June 27, 2016 at 8:30 A.M.
- Commission Meeting on June 29, 2016 at 8:30 A.M.

# Franklin County Agenda Cover Sheet



To: Franklin County Board of County Commissioners  
From: James M. Haag, Jr.  
Department: Public Works  
Date: Wednesday, June 1, 2016

## **AGENDA ITEM NARRATIVE**

Consider awarding the salt bid to Central Salt, LLC in the amount of \$13,907.50

## **BACKGROUND**

Douglas County took bids for salt for themselves and six (6) other public agencies including Franklin County. The low bidder was Central Salt, LLC who provided salt in 2015. Their bid for 250 tons was \$55.63 per ton or \$13,907.50

## **SPECIFIC ACTION REQUESTED**

Consider awarding the salt bid to Central Salt, LLC in the amount of \$13,907.50

## **ATTACHMENTS**

Bid Tab for Highway Salt

| BID TAB FOR HIGHWAY SALT |                | Bid No. 16-F-00013- Bid Opening Date May 23, 2016 @ 3pm |              |                   |          |             |                |          |             |                 |          |            |                 |          |             |                |          |             |                    |          |            |
|--------------------------|----------------|---|--------------|-------------------|----------|-------------|----------------|----------|-------------|-----------------|----------|------------|-----------------|----------|-------------|----------------|----------|-------------|--------------------|----------|------------|
| VENDOR                   | Douglas County |   |              | Wakarusa Township |          |             | City of Ottawa |          |             | City of Baldwin |          |            | Franklin County |          |             | City of Eudora |          |             | City of Leocompton |          |            |
|                          | Qty            | \$/Ton  |              | Qty               | \$/Ton   |             | Qty            | \$/Ton   |             | Qty             | \$/Ton   |            | Qty             | \$/Ton   |             | Qty            | \$/Ton   |             | Qty                | \$/Ton   |            |
| Central Salt             | 3000           | \$49.43   | \$148,290.00 | 250               | \$57.22  | \$14,305.00 | 300            | \$55.44  | \$16,632.00 | 25              | \$57.25  | \$1,431.25 | 250             | \$55.63  | \$13,907.50 | 150            | \$58.21  | \$8,731.50  | 50                 | \$57.34  | \$2,867.00 |
| Envirotech Services      | 3000           | \$145.00  | \$435,000.00 | 250               | \$145.00 | \$36,250.00 | 300            | \$145.00 | \$43,500.00 | 25              | \$145.00 | \$3,625.00 | 250             | \$145.00 | \$36,250.00 | 150            | \$145.00 | \$21,750.00 | 50                 | \$145.00 | \$7,250.00 |
| Hutchinson Salt          | 3000           |   | NO BID       | 250               |          | NO BID      | 300            |          | NO BID      | 25              |          | NO BID     | 250             |          | NO BID      | 150            |          | NO BID      | 50                 |          | NO BID     |
| Independent Salt         | 3000           |   | NO BID       | 250               |          | NO BID      | 300            |          | NO BID      | 25              |          | NO BID     | 250             |          | NO BID      | 150            |          | NO BID      | 50                 |          | NO BID     |
| Compass Minerals         | 3000           |   | NO BID       | 250               |          | NO BID      | 300            |          | NO BID      | 25              |          | NO BID     | 250             |          | NO BID      | 150            |          | NO BID      | 50                 |          | NO BID     |
| Morton Salt              | 3000           |   | NO BID       | 250               |          | NO BID      | 300            |          | NO BID      | 25              |          | NO BID     | 250             |          | NO BID      | 150            |          | NO BID      | 50                 |          | NO BID     |
| Cargill Salt             | 3000           |   | NO BID       | 250               |          | NO BID      | 300            |          | NO BID      | 25              |          | NO BID     | 250             |          | NO BID      | 150            |          | NO BID      | 50                 |          | NO BID     |
|                          | 3000           |   |              | 250               |          |             | 300            |          |             | 25              |          |            | 250             |          |             | 150            |          |             | 50                 |          |            |
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|                          | 3000           |   |              | 250               |          |             | 300            |          |             | 25              |          |            | 250             |          |             | 150            |          |             | 50                 |          |            |
|                          | 3000           |   |              | 250               |          |             | 300            |          |             | 25              |          |            | 250             |          |             | 150            |          |             | 50                 |          |            |
|                          | 3000           |   |              | 250               |          |             | 300            |          |             | 25              |          |            | 250             |          |             | 150            |          |             | 50                 |          |            |
|                          | 3000           |   |              | 250               |          |             | 300            |          |             | 25              |          |            | 250             |          |             | 150            |          |             | 50                 |          |            |

# Franklin County Agenda Cover Sheet



To: Franklin County Board of County Commissioners  
From: Ethel Wallace - Director Jon Holmes - Administrator  
Department: Juvenile Detention  
Date: 6/1/2016

## **AGENDA ITEM NARRATIVE**

Replacement Vehicle Purchase

## **BACKGROUND**

Please see management summary

## **SPECIFIC ACTION REQUESTED**

Motion to approve purchase of vehicle not to exceed \$29,000, including cost of installation of protective partition.

## **ATTACHMENTS**

Management Summary



# BOARD OF FRANKLIN COUNTY COMMISSIONERS

**Richard A. Howard 2<sup>nd</sup> District - Chairman**

Colton M. Waymire, 1<sup>st</sup> District  
Roy C. Dunn, 3<sup>rd</sup> District

Steve Harris, 4<sup>th</sup> District  
Randall Renoud, 5<sup>th</sup> District



**To:** Franklin County Board of County Commissioners  
**From:** Ethel Wallace, Director, Juvenile Detention Center  
**Date:** 5/17/2016  
**Re:** Vehicle purchase with JDFP funds

## OVERVIEW

The Juvenile Detention Center is in need of a replacement vehicle to replace the 2005 Ford Crown Victoria. This vehicle was a used vehicle when we purchased it, and currently has close to 135,000 miles on it. It is being used less frequently due to questions about its reliability and it is currently in need of tires and other maintenance.

## BACKGROUND

The Juvenile Detention Facilities Fund through the State of Kansas can be used for the purchase of vehicles that are to be used for Juvenile Detention facilities. We have used this fund for vehicles in the past. One issue of note is that this fund is being eliminated after June 30<sup>th</sup> 2016, and this funding will no longer be available for the Franklin County Juvenile Detention Center to use for purchases such as this.

Currently, we have approximately \$55,000 available for us to use for this year, and those funds must be obligated by June 30<sup>th</sup>. Any funding not obligated by the County out of this amount, will be returned to the state. I have discussed possible uses for this funding with the Administrator in order to utilize this funding as much as possible, and for the best possible use for the detention center.

## REQUEST

After discussing this matter with staff, and with the Administrator, we are requesting authorization for the purchase of a replacement vehicle for the detention center. The detention center is increasingly housing juveniles that have history and propensity of assaulting staff. As a part of this requested purchase, if approved, we would like sufficient funding in order to install a partition between the rear seat and the driver's/front passenger seat so that staff can be protected. Also, we are requesting a larger vehicle, possible a SUV and that it be AWD for safer travel during inclement weather.

We have reviewed the state bids, but the state bids for 2015 have largely expired due to the fiscal year of July to June, and the state is in the process of taking bids for the next year at this time. Again, however, we need to obligate these funds before June 30<sup>th</sup>.

At the administrator's direction, we are requesting purchase authorization for the purchase of a vehicle not to exceed \$29,000, including purchase and installation of the partition. Three bids for similar vehicles from Dealerships will be received, with emphasis placed on local bids.

## Target Vehicle:

NEW or USED  
SUV  
Two years old or less  
Under 17,000 Miles  
AWD

# Franklin County Agenda Cover Sheet



To: Franklin County Board of County Commissioners  
From: Jon Holmes  
Department: Administration  
Date: 06/01/2016

## **AGENDA ITEM NARRATIVE**

Audit Review and Discussion-Rodney Burns of Schlotterbeck and Burns presenting

## **BACKGROUND**

Review and discussion of annual audit findings.

## **SPECIFIC ACTION REQUESTED**

None

## **ATTACHMENTS**

None

# Franklin County Agenda Cover Sheet



To: Franklin County Board of County Commissioners  
From: Jon Holmes  
Department: Administration  
Date: 6/1/2016

## **AGENDA ITEM NARRATIVE**

1.5% COLA increase for Franklin County Employees.

## **BACKGROUND**

In the FY2016 Budget, approved by the Board of Commissioners, a Cost of Living Adjustment (COLA) was to be considered for Franklin County Employees for 1.5% to be implemented June 21, 2016. Determination for this increase was to be made based on consistent revenues for the County.

The recommendation of the County Administrator is for the County Commissioners to approve this personnel action.

## **SPECIFIC ACTION REQUESTED**

Motion to approve an increase COLA of 1.5% to be effective on the July 31, 2016 paycheck.

## **ATTACHMENTS**

None