

*Members of the public wishing to speak on Items of Study must register with the County Clerk prior to the beginning of the meeting.*

## **STUDY SESSION**

### **BOARD OF FRANKLIN COUNTY COMMISSIONERS**

**Monday, January 9, 2017 |**

**Immediately Following Reorganization Meeting**

---

### **TO BE HELD IN THE ANNEX COMMISSION CHAMBERS**

---

#### **A. PUBLIC COMMENT**

A Citizen Desiring To Speak On An Item Not On The Agenda May Do So At This Time. Discussion Is Limited To Five Minutes And The Commission Will Not Take Action Or Discuss Items At This Time. Discussion Should Be Limited To Matters Of County Commission Business And Public Comment Is Not Permitted In Regard To Personnel Matters Or On Pending Legal Matters. Items Introduced Under '**Public Comment**' May Become Agenda Items At A Later Date.

#### **B. ITEMS OF STUDY**

1. Discuss The Purchase Of Sheriff's Replacement Vehicles For 2017.  
Sheriff Jeff Richards

Documents:

[2017 0109 sheriff vehicles.pdf](#)

2. Discuss The Replacement Of EMS Dept. Ford F-250. Chief Nick Robbins, Emergency Medical Services

Documents:

[2017 0109 ems vehicle replacement cv.pdf](#)  
[explanation on tahoe 01-05-2016 use.pdf](#)  
[2017 0109 sheriff vehicles.pdf](#)

#### **C. ADJOURNMENT**

#### **D. INFORMATION & ANNOUNCEMENTS**

1. UpComing Events
  - Commission Meeting on Jan. 11, 2017 at 8:30 A.M.
  - Commission Meeting on Jan. 18, 2017 at 8:30 A.M.
  - Joint City/County/School Board Luncheon on Jan. 18, 2017 at the USD 290 Board Office at Noon.

- Commission Study Session on Jan. 23, 2017 at 8:30 A.M.
- Commission Meeting on Jan. 25, 2017 at 8:30 A.M.

# Franklin County Agenda Cover Sheet



To: Franklin County Board of County Commissioners  
From: Sheriff Jeff Richards  
Department: Sheriff's Office  
Date: 12/28/16

## **AGENDA ITEM NARRATIVE**

Discuss the purchase of Sheriff's replacement vehicles for 2017.

## **BACKGROUND**

During the 2017 budget approval process, the Sheriff's Office received approval to purchase/replace 4 vehicles. This approval also included the extra vehicle equipment. There was \$186,000 budget for these purchases. The funds were not placed in the Sheriff's budget, they were placed in the Capital Outlay fund. It was explained that the reason for this was to protect the Sheriff budget, in the event the purchases cost more than the budgeted amount.

It is unclear as to if the Commission also approved the purchase/replacement of the DEU vehicle. There does appear to have been funds transferred to the Capital Outlay fund to also cover this \$23,500 request.

## **SPECIFIC ACTION REQUESTED**

Authorize Sheriff Richards to purchase the 4 vehicles, utilizing the Capital Outlay fund.

## **ATTACHMENTS**

**Franklin County  
FY 2017 - Fleet Budget Request**

FLEET AND EQUIPMENT	
	<b>DEPARTMENT:</b> Sheriff <b>Account Number:</b> 506501 equipment
	<b>FLEET/EQUIPMENT DESCRIPTION:</b> Patrol Vehicle K9
<b>NEW?</b>	
<b>REPLACEMENT?</b>	Yes
<b>Make:</b>	Ford
<b>Model:</b>	CV
<b>Year:</b>	<b>2010</b>
<b>Mileage/Hours:</b>	115,000
<b>Justification:</b> replacement vehicle	

BUDGET						
	2016	2017	2018	2019	2020	5 Year Funding
<b>Primary Annual Costs:</b>	\$ 32,000					\$ 32,000
<b>Trade In: (Subtracted)</b>	\$ 1,000					\$ 1,000
<b>Add On Equip:</b>	\$ 17,000					\$ 17,000
<b>Inflation:</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Budger Request:</b>	\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ 48,000
<b>Funding Source:</b>						

**Franklin County  
FY 2017 - Fleet Budget Request**

FLEET AND EQUIPMENT	
	<b>DEPARTMENT:</b> Sheriff <span style="float: right;"><b>Account Number:</b> 506501 equipment</span>
	<b>FLEET/EQUIPMENT DESCRIPTION:</b> Patrol Vehicle
<b>NEW?</b>	
<b>REPLACEMENT?</b>	Yes
<b>Make:</b>	Ford
<b>Model:</b>	CV
<b>Year:</b>	<b>2010</b>
<b>Mileage/Hours:</b>	<b>115,000</b>
<b>Justification:</b> replacement vehicle	

BUDGET						
	2016	2017	2018	2019	2020	5 Year Funding
<b>Primary Annual Costs:</b>	\$ 32,000					\$ 32,000
<b>Trade In: (Subtracted)</b>	\$ 1,000					\$ 1,000
<b>Add On Equip:</b>	\$ 15,000					\$ 15,000
<b>Inflation:</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Budger Request:</b>	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ 46,000
<b>Funding Source:</b>						

**Franklin County  
FY 2017 - Fleet Budget Request**

FLEET AND EQUIPMENT	
	<b>DEPARTMENT:</b> Sheriff <b>Account Number:</b> 506501 equipment
	<b>FLEET/EQUIPMENT DESCRIPTION:</b> Patrol Vehicle
<b>NEW?</b>	
<b>REPLACEMENT?</b>	Yes
<b>Make:</b>	Ford
<b>Model:</b>	CV
<b>Year:</b>	<b>2008</b>
<b>Mileage/Hours:</b>	125,000
<b>Justification:</b> Replacement vehicle	

BUDGET						
	2016	2017	2018	2019	2020	5 Year Funding
<b>Primary Annual Costs:</b>	\$ 32,000					\$ 32,000
<b>Trade In: (Subtracted)</b>	\$ 1,000					\$ 1,000
<b>Add On Equip:</b>	\$ 15,000					\$ 15,000
<b>Inflation:</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Budger Request:</b>	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ 46,000
<b>Funding Source:</b>						

**Franklin County  
FY 2017 - Fleet Budget Request**

FLEET AND EQUIPMENT	
	<b>DEPARTMENT:</b> Sheriff <span style="float: right;"><b>Account Number:</b> 506501 equipment</span> <b>FLEET/EQUIPMENT DESCRIPTION:</b> Patrol vehicle
<b>NEW?</b>	
<b>REPLACEMENT?</b>	Yes
<b>Make:</b>	Ford
<b>Model:</b>	CV
<b>Year:</b>	<b>2009</b>
<b>Mileage/Hours:</b>	135,000
<b>Justification:</b> replacement vehicle	

BUDGET						
	2016	2017	2018	2019	2020	5 Year Funding
<b>Primary Annual Costs:</b>	\$ 32,000					\$ 32,000
<b>Trade In: (Subtracted)</b>	\$ 1,000					\$ 1,000
<b>Add On Equip:</b>	\$ 15,000					\$ 15,000
<b>Inflation:</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Budger Request:</b>	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ 46,000
<b>Funding Source:</b>						

**Franklin County  
FY 2017 - Fleet Budget Request**

FLEET AND EQUIPMENT	
	DEPARTMENT: Sheriff <span style="float: right;">Account Number: 506501 equipment</span>
	FLEET/EQUIPMENT DESCRIPTION: DEU vehicle
<b>NEW?</b>	
<b>REPLACEMENT?</b>	Yes
<b>Make:</b>	Ford
<b>Model:</b>	F 150
<b>Year:</b>	2006
<b>Mileage/Hours:</b>	142,000
<b>Justification: replacement vehicle</b>	

BUDGET						
	2016	2017	2018	2019	2020	5 Year Funding
<b>Primary Annual Costs:</b>	\$ 20,000					\$ 20,000
<b>Trade In: (Subtracted)</b>	\$ 1,500					\$ 1,500
<b>Add On Equip:</b>	\$ 5,000					\$ 5,000
<b>Inflation:</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Budger Request:</b>	\$ 23,500	\$ -	\$ -	\$ -	\$ -	\$ 23,500
<b>Funding Source:</b>						



# Franklin County Agenda Cover Sheet

**To:** Franklin County Board of County Commissioners  
**From:** Nick Robbins  
**Department:** EMS  
**Date:** 01/09/2017

## AGENDA ITEM NARRATIVE

Discuss the Ford F-250 replacement

## BACKGROUND

See attachments

## SPECIFIC ACTION REQUESTED

Approve adding purchasing a 2013 Tahoe to the regular meeting on 01/11/2016.

## ATTACHMENTS

Explanation of Tahoe and F-250  
2013 Tahoe invoice

The current supervisor response vehicle is a 2008 F-250 with a primary purpose of carrying extrication equipment. The Ford was scheduled to be replaced 2 years ago per the established replacement schedule. At that time, it was decided that we did not want to replace the Ford with another truck because we were looking at an alternative way to deploy the extrication equipment in times of need. However, the truck is bulky in nature and gets less than desirable gas mileage. At this time, I do not see the EMS department being able to do away with extrication equipment. The county fire departments are all volunteer and in many circumstances are unable to respond to calls. It is important that the extrication equipment be available in a timely manner. After pondering the decision not to replace the Ford, it would benefit the department and Franklin County to have a vehicle that can be responded on all calls that is newer, lower in mileage, lighter, and with better gas mileage.

In 2016, FCEMS responded to 3543 calls, only 308 (9%) of these calls were motor vehicle accidents. Less than 50 of those 308 calls required any form of extrication. With such a low incidence of needed, EMS does not need to respond with extrication equipment every call. In turn, it would be a better option to have a protocol to follow as to when the Ford should respond with extrication equipment.

The 2008 Ford is more expensive to operate than the Ford Explorers that we currently own. The Explorers have been used to get patients from their house to awaiting ambulances in situation where mud or snow prevents an ambulance from getting to the location. This is not an option with the Ford because of the space needed to contain the needed medical equipment should the Ford be the first to arrive on-scene. The Explorers have the hatch back to solve this problem of space.

I have found a used 2013 Tahoe that has 39,000, miles on it. This Tahoe has been used as the Division Chief vehicle for Andover Fire. The Tahoe is already outfitted with emergency lighting and a command cabinet in the rear to handle and secure EMS gear. Additionally, this cabinet would serve as a perfect command station should the county experience a mass casualty incident. The Tahoe is available for purchase for \$30,000. I have researched the cost of buying a new Tahoe and outfitting it with the needed equipment. The cost would be up to \$45,000 for these vehicles.

It is my recommendation that we keep the Ford as a rescue truck, and use it to respond to possible accidents where extrication may be needed. Additionally, the 2013 Tahoe should be purchased allowing the Tahoe to be utilized as a supervisor response vehicle. This will extend the life of the Ford and ultimately enhance the budget since it would not need replacement. Knowing the high cost of trucks, I will continue to work on other solutions to get extrication gear on the calls that need it when the Ford is no longer an option.

# Franklin County Agenda Cover Sheet



To: Franklin County Board of County Commissioners  
From: Sheriff Jeff Richards  
Department: Sheriff's Office  
Date: 12/28/16

## **AGENDA ITEM NARRATIVE**

Discuss the purchase of Sheriff's replacement vehicles for 2017.

## **BACKGROUND**

During the 2017 budget approval process, the Sheriff's Office received approval to purchase/replace 4 vehicles. This approval also included the extra vehicle equipment. There was \$186,000 budget for these purchases. The funds were not placed in the Sheriff's budget, they were placed in the Capital Outlay fund. It was explained that the reason for this was to protect the Sheriff budget, in the event the purchases cost more than the budgeted amount.

It is unclear as to if the Commission also approved the purchase/replacement of the DEU vehicle. There does appear to have been funds transferred to the Capital Outlay fund to also cover this \$23,500 request.

## **SPECIFIC ACTION REQUESTED**

Authorize Sheriff Richards to purchase the 4 vehicles, utilizing the Capital Outlay fund.

## **ATTACHMENTS**

**Franklin County  
FY 2017 - Fleet Budget Request**

FLEET AND EQUIPMENT	
	<b>DEPARTMENT:</b> Sheriff <b>Account Number:</b> 506501 equipment
	<b>FLEET/EQUIPMENT DESCRIPTION:</b> Patrol Vehicle K9
<b>NEW?</b>	
<b>REPLACEMENT?</b>	Yes
<b>Make:</b>	Ford
<b>Model:</b>	CV
<b>Year:</b>	<b>2010</b>
<b>Mileage/Hours:</b>	115,000
<b>Justification:</b> replacement vehicle	

BUDGET						
	2016	2017	2018	2019	2020	5 Year Funding
<b>Primary Annual Costs:</b>	\$ 32,000					\$ 32,000
<b>Trade In: (Subtracted)</b>	\$ 1,000					\$ 1,000
<b>Add On Equip:</b>	\$ 17,000					\$ 17,000
<b>Inflation:</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Budger Request:</b>	\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ 48,000
<b>Funding Source:</b>						

**Franklin County  
FY 2017 - Fleet Budget Request**

FLEET AND EQUIPMENT	
	<b>DEPARTMENT:</b> Sheriff <span style="float: right;"><b>Account Number:</b> 506501 equipment</span>
	<b>FLEET/EQUIPMENT DESCRIPTION:</b> Patrol Vehicle
<b>NEW?</b>	
<b>REPLACEMENT?</b>	Yes
<b>Make:</b>	Ford
<b>Model:</b>	CV
<b>Year:</b>	<b>2010</b>
<b>Mileage/Hours:</b>	<b>115,000</b>
<b>Justification:</b> replacement vehicle	

BUDGET						
	2016	2017	2018	2019	2020	5 Year Funding
<b>Primary Annual Costs:</b>	\$ 32,000					\$ 32,000
<b>Trade In: (Subtracted)</b>	\$ 1,000					\$ 1,000
<b>Add On Equip:</b>	\$ 15,000					\$ 15,000
<b>Inflation:</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Budger Request:</b>	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ 46,000
<b>Funding Source:</b>						

**Franklin County  
FY 2017 - Fleet Budget Request**

FLEET AND EQUIPMENT	
	<b>DEPARTMENT:</b> Sheriff <b>Account Number:</b> 506501 equipment
	<b>FLEET/EQUIPMENT DESCRIPTION:</b> Patrol Vehicle
<b>NEW?</b>	
<b>REPLACEMENT?</b>	Yes
<b>Make:</b>	Ford
<b>Model:</b>	CV
<b>Year:</b>	<b>2008</b>
<b>Mileage/Hours:</b>	125,000
<b>Justification:</b> Replacement vehicle	

BUDGET						
	2016	2017	2018	2019	2020	5 Year Funding
<b>Primary Annual Costs:</b>	\$ 32,000					\$ 32,000
<b>Trade In: (Subtracted)</b>	\$ 1,000					\$ 1,000
<b>Add On Equip:</b>	\$ 15,000					\$ 15,000
<b>Inflation:</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Budger Request:</b>	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ 46,000
<b>Funding Source:</b>						

**Franklin County  
FY 2017 - Fleet Budget Request**

FLEET AND EQUIPMENT	
	DEPARTMENT: Sheriff <span style="float: right;">Account Number: 506501 equipment</span>
	FLEET/EQUIPMENT DESCRIPTION: Patrol vehicle
<b>NEW?</b>	
<b>REPLACEMENT?</b>	Yes
<b>Make:</b>	Ford
<b>Model:</b>	CV
<b>Year:</b>	2009
<b>Mileage/Hours:</b>	135,000
Justification: replacement vehicle	

BUDGET						
	2016	2017	2018	2019	2020	5 Year Funding
<b>Primary Annual Costs:</b>	\$ 32,000					\$ 32,000
<b>Trade In: (Subtracted)</b>	\$ 1,000					\$ 1,000
<b>Add On Equip:</b>	\$ 15,000					\$ 15,000
<b>Inflation:</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Budger Request:</b>	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ 46,000
<b>Funding Source:</b>						

**Franklin County  
FY 2017 - Fleet Budget Request**

FLEET AND EQUIPMENT	
	DEPARTMENT: Sheriff <span style="float: right;">Account Number: 506501 equipment</span>
	FLEET/EQUIPMENT DESCRIPTION: DEU vehicle
<b>NEW?</b>	
<b>REPLACEMENT?</b>	Yes
<b>Make:</b>	Ford
<b>Model:</b>	F 150
<b>Year:</b>	2006
<b>Mileage/Hours:</b>	142,000
<b>Justification: replacement vehicle</b>	

BUDGET						
	2016	2017	2018	2019	2020	5 Year Funding
<b>Primary Annual Costs:</b>	\$ 20,000					\$ 20,000
<b>Trade In: (Subtracted)</b>	\$ 1,500					\$ 1,500
<b>Add On Equip:</b>	\$ 5,000					\$ 5,000
<b>Inflation:</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Budger Request:</b>	\$ 23,500	\$ -	\$ -	\$ -	\$ -	\$ 23,500
<b>Funding Source:</b>						